



DATA SHEET

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probity advice and audit

PSI Asia Pacific provides structured probity and compliance advice and audit across the full spectrum of an organisation's operations. Probity services are used during complex processes such as procurement, disposal or privatisation of assets, sponsorship offers, entering into joint ventures and administration of grants.

As Probity Advisor, PSI Asia Pacific will act as your partner in establishing the probity environment using a comprehensive Probity Plan and protocols and providing you with ongoing proactive guidance and advice on probity issues as your project is developed and implemented. The Probity Plan details the probity issues and the actions to be taken throughout the procurement process to ensure:

- there is integrity in evaluation and selection processes by ensuring that the processes set out in the procurement process documents are followed;
- all procurement process responses are assessed objectively and consistently using the same criteria;
- all confidential information is secured and handled to the expectations of proponents;
- all actual, potential or perceived conflicts of interest are addressed and effectively managed;
- accountability is maintained;
- public and proponent confidence is preserved in the chosen processes;
- decisions and processes are visible, defensible and auditable; and
- your project is prepared for any subsequent probity audit.

procurement & grants management

business case development

tendering management

grants management

contract performance management

tender & grants application assistance

probity & corporate management

probity advice & audit

compliance assessment

corporate governance review

corporate responsibility

business improvement

program & project evaluation

business process review

solution implementation

cost models and financial analysis



probity & compliance audits

As Probity Auditor, PSI Asia Pacific's role is to monitor the project processes and report in written form to identify how well your project has met its probity obligations in developing, monitoring, reviewing and managing the procurement processes.

Specifically, PSI Asia Pacific will:

- Provide a comprehensive Audit Plan;
- Review and report on overall probity of processes at key review points;
- Respond to requests for ad-hoc review activities;
- Attend meetings as required;
- Provide continuity of resource throughout the process; and
- Provide a comprehensive audit report at the conclusion of the project.



For compliance auditing services PSI Asia Pacific provides an independent assessment of the degree to which project processes and procedures have been followed. Audits typically include a review of records, verification, and the provision of a report.

visible
defensible
auditable

probity & compliance advice

For probity and compliance advisory services PSI Asia Pacific adopts a pro-active approach that provides you with advice and guidance as the project develops, focusing upon avoiding probity issues in accordance with a pre-determined plan. Advisory services include on-going written and oral guidance and the provision of probity frameworks as required.

For more information on how PSI Asia Pacific can assist in your Probity process, please contact us through our website:

www.psiasiapacific.com.au or email us at psi@psiasiapacific.com.au